

# SUBLET AGREEMENT

At the Resident's request, EGR Properties LLC consents to the Resident's subleasing of \_\_\_\_\_, pursuant to Section 11 of the Lease Agreement. The Sub Lessee shall remit as monthly rent the amount of \$\_\_\_\_\_ directly to EGR Properties LLC: Resident shall remit the difference, if any, of \$\_\_\_\_\_.

You must sign this agreement to sublet your apartment. You must also provide us with the exact date you will move out and your sublet will begin.

The Resident acknowledges that he/she remains fully liable to perform all of the terms and provisions of this Lease. This consent does not constitute an assignment. Resident agrees to pay a \$50.00 sublease fee.

In order to sublet it is your responsibility to advertise and show your apartment. The following must be completed to successfully sublet your apartment:

1. Prospective Tenants: Current tenant must provide the website to prospective tenants who are interested in renting your apartment, so he/she can complete an online application (\$35 application fee/person). Prospective tenant(s) should submit the application to EGR Properties online, so it can be processed. Tenant should follow up with EGR Properties after application(s) has been submitted. Do not assume that a completed application(s) will result in a lease. Once the application is reviewed by EGR Properties someone in the office will follow with tenant to confirm if the prospective tenant(s) has been approved. The prospective tenant(s) must first be approved by our office before you be released of your obligations.
2. Move-in Coordination: After you have found a qualified sublessee, it is your responsibility to coordinate the new tenant move-in, including delivery of keys to the new tenant, redecorating or painting (if necessary) cleaning, and taking all steps necessary to deliver the apartment in move-in condition to the new tenant

The names of the individuals to whom resident intends to sublease are:

Name	Phone Number	E-mail

1658 NORTH MILWAUKEE AVENUE • SUITE B #134  
CHICAGO, IL • 60647  
PHONE: 773.394.9788 • FAX: 773.345.0998

I understand the obligations and responsibilities.

Agreed and Acknowledged this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Sublease will start on \_\_\_\_ day of \_\_\_\_\_, 20\_\_

And will end on \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Tenant (current) Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Tenant (current) Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Sublessee Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Sublessee Signature

\_\_\_\_\_  
Print Name

EGR Properties LLC, Agent \_\_\_\_\_